

② Attendance Recorder



Enter Sunday attendance into the church computer.

TRAINING:

One-on-one basis when it is your time to serve.

TIME COMMITMENT:

Approx. 1 hour on Monday mornings between 8AM-Noon.

Serve one month two times a year (on rotation).

PHYSICAL OR OTHER REQUIREMENTS:

General computing skills required.

CAN YOUTH SERVE?

No

DETAILS:

- Arrive at the church on Monday mornings between 8-10 AM (need to be finished by noon and task is about 1-2 hours).
- A member of the staff will log you into the computer system.
- Using the attendance pads, find names in the computer system to register attendance.
- If you choose to stay at the church, please be advised that no childcare is available. It is not recommended that you bring children to the office.